

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: OVERSTONE PARISH COUNCIL

County area (local councils and parish meetings only): Northamptonshire

Financial year ending 31 March 2019

Prepared by (Name and Role): Catherine Camp - Locum Clerk Overstone Parish Council

Date: 02/05/19

	£	£
Balance per bank statements as at 31/3/19:		
Yorkshire Bank Current Account	24,746.9	24,746.9
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
Chq No 593	(40.00)	
Chq No 597	(96.00)	
		(136.00)
Add: any un-banked cash as at 31/3/19	-	-
Net balances as at 31/3/19 (Box 8)		24,610.9

The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:-

CASH BOOK:

Opening Balance 1 April 2018	24,170.70	
Add: Receipts in the year	28,923.65	
Less Payments in the year	-28,483.50	
Closing balance per cash book (receipts and payments book) as at 31-Mar-19	24,610.85	