

**Overstone Parish Council**

**Minutes of Parish Council Meeting**

**Date:** Tuesday 1<sup>st</sup> November 2016    **Time:** 7.15pm

**Location:** Overstone Village Hall

<b>Agenda Item:</b>		<b>Action</b>
<b>90/16</b>	<b>Conduct a Public Session: (Duration and Content at Chairman's Discretion)</b>	
	None	

**Record Attendance, Apologies, Absence:**

<b>91/16</b>	<b>Councillors (Parish):</b>	Cllr Clayson, Cllr J Cork, Cllr K Cork, Cllr Owen, Cllr Delany, Cllr Oliver, Cllr Sharp, Cllr Townsend
	<b>Councillors (District):</b>	Cllr Warren
	<b>Councillors(County):</b>	None
	<b>Executive Officer:</b>	Jane Austin
	<b>Other Attendees:</b>	2 Residents
	<b>Apologies:</b>	Cllr Austin, (Work Commitments), Cllr Cribbin
	<b>Absence:</b>	None

<b>Agenda Item:</b>	<b>Discussion Content:</b>	
<b>92/16</b>	<b>Record any Declarations of Interest on subjects included on this agenda:</b>	<b>Action:</b>
	None	
<b>93/16</b>	<b>To approve the Minutes of Council Meeting held on Wednesday 5<sup>th</sup> October 2016</b>	<b>Action:</b>
	It was <b>resolved</b> to accept the minutes of the council meeting held on 5 <sup>th</sup> October 2016.	
<b>94/16</b>	<b>Progress any Matters arising from previous Minutes</b>	<b>Action:</b>
	<b>77/16 CPR Training.</b> A resident who works for the Red Cross has offered to undertake the CPR training. The training will be open to local groups initially and then residents. Cllr Delany to provide text to Clerk to produce posters, parish magazine and notice for website.	<b>JD</b>
<b>95/16</b>	<b>Report on Daventry District Council Matters by District Councillors</b>	<b>Action:</b>
	Nothing to report other than Refuse Collection entering into final stages, new contract in place for June 2018.	

<b>96/16</b>	<b>Finance Related Matters</b>																																								
	<p><b>1. Propose Payments and Sign Cheques</b> It was <b>resolved</b> to approve the current financial statement and approve the following payments:</p> <table border="0"> <tr> <td>439</td> <td>Moulton Parish Council (Admin Service)</td> <td>£1,200.00</td> </tr> <tr> <td>440</td> <td>J Cork (ink and photos)</td> <td>£33.50</td> </tr> <tr> <td>441</td> <td>Hayeswood</td> <td>£1,866.00</td> </tr> <tr> <td>442</td> <td>2commune (website licence/support)</td> <td>£510.00</td> </tr> <tr> <td>443</td> <td>EON (street lighting maintenance)</td> <td>£211.68</td> </tr> <tr> <td>444</td> <td>EON</td> <td>£349.55</td> </tr> <tr> <td>445</td> <td>Smith Jenkins (NDP)</td> <td>£324.00</td> </tr> <tr> <td>446</td> <td>Pellys Solicitors (general property matters)</td> <td>£334.80</td> </tr> <tr> <td>447</td> <td>K &amp; J Hird (village repairs)</td> <td>£900.00</td> </tr> <tr> <td>448</td> <td>J Austin (nov &amp; dec salary)</td> <td>£145.66</td> </tr> <tr> <td>449</td> <td>NCC Pensions</td> <td>£59.32</td> </tr> <tr> <td>450</td> <td>HMRC</td> <td>£54.80</td> </tr> <tr> <td></td> <td></td> <td><b>£5,989.31</b></td> </tr> </table>	439	Moulton Parish Council (Admin Service)	£1,200.00	440	J Cork (ink and photos)	£33.50	441	Hayeswood	£1,866.00	442	2commune (website licence/support)	£510.00	443	EON (street lighting maintenance)	£211.68	444	EON	£349.55	445	Smith Jenkins (NDP)	£324.00	446	Pellys Solicitors (general property matters)	£334.80	447	K & J Hird (village repairs)	£900.00	448	J Austin (nov & dec salary)	£145.66	449	NCC Pensions	£59.32	450	HMRC	£54.80			<b>£5,989.31</b>	
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	<p><b>2. Approval of Financial Statement Month 6</b> It was <b>resolved</b> to approve the Financial Statement for September (Month 6).</p>																																								
	<p><b>3. Discuss 2016/2017 Budgets and Precept Request</b> The Clerk presented council with an analysis of spending to date for this current year and anticipated spend for 2107/18. It was <b>resolved</b> for all councillors to review information and submit any projects and costings/comments to Clerk by December 31<sup>st</sup> for collation and discussion at January council meeting.</p>	<b>All</b>																																							
	<p><b>4. Consider Consultation Response re: Precept Capping</b> It was <b>resolved</b> for the Clerk to respond to this consultation using the Ncalc template letter.</p>	<b>JA</b>																																							
	<p><b>5. Discuss Greenworks Contracts</b> It was <b>resolved</b> to delegate powers to the Clerk to obtain 3 quotes for the greenworks contracts for a 3 year term</p>	<b>JA</b>																																							
<b>97/16</b>	<b>Village Services</b>																																								
	<p><b>1. Discuss any Tree/Footpath and Bridleway Matters – Cllr Sharp</b> Nothing to Report</p>																																								
	<p><b>2. Discuss any Roads/Village Signage/Street Lights/Grass Cutting Matters – Cllr K Cork</b></p>	Action:																																							
	<p>Cllr Cork informed council that damaged and missing signage had been replaced. It was <b>resolved</b> to request the contractor cut the grass shorter. Cllr Oliver had been contacted by a resident re: poor state of the grass verge outside their property. Cllr Oliver has instructed Hayeswood to reinstate the verge. The Clerk urged caution on undertaking works that were the responsibility of NCC Highways Authority. Matter to be reported to Ian Boyes and Street Doctor.</p>	<b>KC</b>																																							

	<b>3. Discuss any Police Related Matters</b>	
	Cllr Oliver reported two recent incidents within the parish.	
<b>98/16</b>	<b>Planning Related Matters</b>	Action:
	<p><b>1. Agree Responses to any new and any late received Planning Applications:</b></p> <p><b>a) DA/2016/0888</b> Listed Building Consent for temporary removal and storage of existing dwarf wall. Overstone Hall. Response submitted to DDC: No objections. OPC believe that DDC must be present during the removal works, to ensure that the sections are numbered, not damaged during their removal and correctly cleaned, stacked and protected.</p> <p><b>b) DA/2016/0902</b> Work to tree subject of Tree Preservation Order DA124 63 Sywell Road Response submitted to DDC: Recommend Approval</p> <p><b>c) DA/2016/0931</b> Construction of bungalow. Land at Church Farm, Overstone Park Response submitted to DDC: No objections</p>	
	<b>2. Report on Recent Planning Decisions</b>	
	a) DA/2016/0737 Construction of nine dwellings to include new access road. Land at Beechwood, Sywell Road, Overstone <b>REFUSED</b>	Action:
	<b>3. Other Planning Matters</b>	
	<p><b>a) Progress Report on Neighbourhood Development Plan</b> All councillors have received a copy of the NDP version 4. Cllr J Cork updated council on the progress on the NDP. The Steering Group are currently working on version 4 and will meet shortly with the Clerk to run through the amends required.</p> <p><b>b) Update on Overstone Hall</b> All councillors have received a copy of the email send by the owner of Overstone Hall to OPC. Cllr Oliver, Cllr Townsend and the Clerk will meet with the owner's agent shortly.</p> <p><b>c) A43 Improvement Works</b> Cllr Oliver updated council on a meeting held earlier today with NCC highways and Balfour Beatty. Monthly meetings will now take place between affected parishes and Balfour Beatty during the length of the improvement works. All councillors to submit traffic calming ideas to the Clerk by November 30<sup>th</sup></p>	<p>Action: <b>NDP Group</b></p> <p><b>BO, ST, JA</b></p> <p><b>ALL</b></p>
<b>99/16</b>	<b>Discuss any Sywell Aerodrome Matters – Councillor Townsend</b>	
	It was <b>resolved</b> for councillors to record details of aircraft flying over Overstone.	<b>ALL</b>
<b>100/16</b>	<b>Set Annual Parish Meeting Dates for 2017</b>	
	Annual Parish Meeting to be held on Wednesday 12 <sup>th</sup> April 2017 Annual Council Meeting to be held on Tuesday 16 <sup>th</sup> May 2017	
<b>101/16</b>	<b>Discuss Councillor Responsibilities</b>	
	All councillors were issued with 'Powers and Duties' of Parish Councils. The following responsibilities were confirmed: Cllr K Cork – Greenworks contractors/I.Boyes and NDP Cllr Clayson – Village Maintenance Cllr Sharp – Trees/footpaths Cllr Austin – police liaison Cllr Townsend – Planning – Overstone Leys and A43 Cllr Owen – Planning – smaller planning applications and NDP Cllr J Cork – NDP Cllr Delany - NDP	<b>ALL</b>

<b>102/16</b>	<b>Update on Health and Wellbeing Strategy</b>	
	The Clerk reported that Moulton Parish Council had been granted monies to recruit and employ a Community Connector for Moulton and the surrounding areas to progress the Health and Wellbeing Strategy. NCC will grant £15,000 for the first year and £7,500 for the second.	
<b>103/16</b>	<b>Review Correspondence</b>	Action:
	A) Community Speed Watch – Cllr Delany and Cllr Sharp to represent Overstone Parish Council and progress this.	<b>JD, AS</b>
<b>104/16</b>	<b>Address any Other Business Items: For information only at the discretion of the Chairman</b>	Action:
	It was noted by several councillors that the churchyard is unkempt and in a state of disrepair. It was <b>resolved</b> to write to the church and the diocese.	<b>JA</b>
<b>105/16</b>	<b>Date of Next Meeting</b>	Action:
	Tuesday 3 <sup>rd</sup> January 2017	

**Meeting Closed at 9.00pm**

**Copies to:**

**Parish Councillors (9), District Councillors (2), County Councillor**

**Chairman's Acceptance Signature**

.....**Date**.....