

Overstone Parish Council

Minutes of Annual Council Meeting

Date: Wednesday 16th May 2017 **Time:** 7.15pm

Location: Overstone Village Hall

Agenda Item:		Action
45/17	Conduct a Public Session: (Duration and Content at Chairman's Discretion)	
	None Required	

Record Attendance, Apologies, Absence:

46/17	Councillors (Parish):	Cllr Clayson (GC), Cllr Delany (JD), Cllr Sharp (AS), Cllr Cork (JC), Cllr Austin (JA), Cllr Giles (KG)
	Councillors (District):	Cllr Warren
	Councillors(County):	None
	Clerk:	Jane Austin (JAu)
	Other Attendees:	
	Apologies:	Cllr S Townsend (ST), Cllr Cribbin
	Absence:	None

Agenda Item:	Discussion Content:	
47/17	Election of Chairman	Action:
	Cllr Sharp stood down as Chairman and Cllr Austin took the Chair. It was resolved to elect Cllr Sharp as Chairman. Cllr Sharp and the Clerk signed the Declaration of Acceptance (Chairman) form.	
48/17	Election of Vice-Chair	Action:
	It was resolved to elect Cllr Austin as Vice Chair.	
49/17	Appoint Councillor Responsibilities	Action:
	It was resolved to appoint the following councillors: Cllr Clayson – Trees/Footpaths, Highways, Street Doctor , Greenworks. Clerk has produced a pro-forma reporting form. Cllr Clayson to complete reporting form and hand to Clerk once each week. Cllr Austin – Police representative Cllr Townsend – Planning Cllr Giles –Planning Cllr Austin – Planning Cllr Cork – NDP Cllr Delany – Overstone Village Car Scheme Co-ordinator	JAu

	Cllr Austin – OMBBH representative Cllr Sharp – OMBBH representative																					
50/17	Appoint Working Groups/sub-committees	Action:																				
	It was resolved to appoint the following working groups: Neighbourhood Development Plan Working Group – Cllr J Cork, Cllr Delany, Cllr Sharp, Planning Workgroup – Cllr Austin, Cllr Giles, Cllr Townsend It was resolved to delegate powers to the Planning Working Group to submit responses to planning applications to DDC in between full council meetings.																					
51/17	Confirm Governing Documents to be adhered to	Action:																				
	The following documents were referred to as a reminder to Council of the Governing Instruments: Financial Regulations February 2017 Standing Orders February 2017 Code of Conduct February 2017 All other council policies were updated and approved by council in January 2017																					
52/17	Record any Declarations of Interest on subjects included on this agenda:	Action:																				
	None																					
53/17	To approve the Minutes of Council Meeting held on Thursday 6th April 2017	Action:																				
	It was resolved to accept the minutes of the council meeting held on 6 th April 2017.																					
54/17	Progress any Matters arising from previous Minutes	Action:																				
	None																					
55/17	Report on Daventry District Council Matters by District Councillors	Action:																				
	Nothing to report.																					
56/17	Finance Related Matters	Action:																				
	<p>1. Propose Payments and Sign Cheques</p> <p>It was resolved to approve the current financial statement and approve the following payments:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">471 Overstone Village Hall</td> <td style="text-align: right;">£40.00</td> </tr> <tr> <td style="padding-left: 20px;">472 Eon (unmetered supply)</td> <td style="text-align: right;">£341.94</td> </tr> <tr> <td style="padding-left: 20px;">473 NCALC (sub/audit)</td> <td style="text-align: right;">£538.23</td> </tr> <tr> <td style="padding-left: 20px;">474 AON Insurance</td> <td style="text-align: right;">£1,215.36</td> </tr> <tr> <td style="padding-left: 20px;">475 Onefoursix (newsletter)</td> <td style="text-align: right;">£94.80</td> </tr> <tr> <td style="padding-left: 20px;">476 Hayeswood Landscapes (grass cutting and weed control)</td> <td style="text-align: right;">£798.00</td> </tr> <tr> <td style="padding-left: 20px;">477 Moulton Parish Council (car scheme ins contr)</td> <td style="text-align: right;">£91.44</td> </tr> <tr> <td style="padding-left: 20px;">478 J Austin (Apr & May salary)</td> <td style="text-align: right;">£147.48</td> </tr> <tr> <td style="padding-left: 20px;">479 NCC Pensions (Apr & May)</td> <td style="text-align: right;">£61.88</td> </tr> <tr> <td></td> <td style="text-align: right;">£3,329.13</td> </tr> </table>	471 Overstone Village Hall	£40.00	472 Eon (unmetered supply)	£341.94	473 NCALC (sub/audit)	£538.23	474 AON Insurance	£1,215.36	475 Onefoursix (newsletter)	£94.80	476 Hayeswood Landscapes (grass cutting and weed control)	£798.00	477 Moulton Parish Council (car scheme ins contr)	£91.44	478 J Austin (Apr & May salary)	£147.48	479 NCC Pensions (Apr & May)	£61.88		£3,329.13	
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	2. Approval of Financial Statement Month 1	Action:																				
	It was resolved to approve the Financial Statement for April (Month 1).																					
	3. Approve end of Year Accounts Year Ended 31st March 2017	Action:																				

	It was resolved to approve the end of Year Accounts for Year Ended 31 st March 2017	
4.	Approval of Annual Return Year Ended 31st March 2017	Action:
	It was resolved to approve the Annual Return for year ended 31 st March 2017	
5.	Approval of Significant Variances Year Ended 31st March 2017	Action:
	It was resolved to approve the Significant Variances Year ended 31 st March 2017	
57/17	Village Services	
1.	Discuss any Tree/Footpath Matters	Action:
	None	
2.	Discuss any Roads/Village Signage/Street Lights/Grass Cutting Matters –	Action:
	<p>a) It was resolved to request a further 12 ‘no parking’ signs for the grass verges. Clerk to contact Ian Boyes.</p> <p>b) Clerk to request update from Ian Boyes re: drainage Overstone Crescent.</p> <p>c) Overhanging tree opposite no 50 Sywell Road to be Street Doctored – Clerk</p> <p>d) It was resolved to request Hayeswood Landscapes to stop weedkilling and strimming by the stone wall. Clerk to write.</p> <p>Meeting suspended at 8.30pm to allow Sgt Dobbs to address council. Sgt Dobbs updated council on the latest situation and staffing schedule for Daventry District. Meeting restarted at 9.20pm</p>	<p>JAu</p> <p>JAu</p> <p>JAu</p> <p>JAu</p>
3.	Discuss any Police Related Matters	Action:
	None	
4.	Discuss 2017 Planting Scheme	Action:
	<p>It was resolved to purchase hanging baskets, brackets, compost and plants up to the Value of £2000.</p> <p>It was resolved to request that K and J Hird undertook the watering.</p> <p>It was resolved to request donations from residents to support the scheme (£25 per basket) next year.</p>	<p>JAu</p> <p>JAu</p> <p>JAu</p>
58/17	Planning Related Matters	Action:
1.	Agree Responses to any new and any late received Planning Applications:	
	<p>a. DA/2017/0279 Single storey garage to existing garage and store. 69 Sywell Road</p> <p>It was unanimously resolved to recommend Approval.</p> <p>b. DA/2017/0295 Construction of two detached dwellings with integral garages (revised scheme). Land Adj 23 Sywell Road</p> <p>It was unanimously resolved to recommend Approval.</p> <p>c. NMA/2017/0036 Non-material amendment to application DA/2013/0850 (Outline application for up to 2000 dwellings to revise house types (New Plot nos 20-34 (inclusive) and 47-53 (inclusive)) and amend layout. Overstone Leys</p> <p>It was unanimously resolved to submit ‘no comments’.</p>	

	2. Report on Recent Planning Decisions	Action:
	a) DA/2017/01886 Demolition of existing conservatory and store. Construction of single storey rear extension. GRANTED	
	3. Other Planning Matters	Action:
	a) A43 Update	
	Cllr Sharp updated council after attending the latest meeting.	
	b) TPO Request for Box Trees Overstone Village Hall	
	It was resolved to request that the box trees in the grounds of Overstone Village Hall be protected under a TPO. Clerk to contact Michael Venton.	JAu
	c) NDP Change of Neighbourhood Area	
	It was resolved to request that the Neighbourhood Area boundary be amended to include parish land north of the SUE. Cllr Cork updated council on the progress of the NDP.	JAu
	d) Letter from DWH re: Overstone Leys	
	A letter had been received from DWH resolving the concerns previously submitted. It was resolved to withdraw the objection.	JAu
	e) Appeal Notifications	
	The following planning appeals were noted: a) DA/2016/0737 Land at Beechwood, Sywell Road. Construction of nine dwellings. b) DA/2016/1189 Land adjacent 23 Sywell Road. Variation of Condition 8 of planning permission DA/2013/0344 (outline application for 2 dwellings and garages) relating to the layout of plots.	
59/17	Consider Grant Funding Request from Overstone Playing Field Association	Action:
	It was resolved to grant OPFA £700.	JAu
60/17	Discuss Letter Received from OPFA re: Safety Barrier	Action:
	It was resolved to support the installation of a Safety Barrier	JAu
61/17	Sywell Aerodrome Matters	Action:
	It was resolved not to pursue matters any further.	
62/17	Discuss Status of Councillor	Action:
	The following item will not appear in public minutes.	
	It was resolved to rescind a letter sent to Cllr Clayson restricting his councillor duties on the condition that Cllr Clayson adheres to the Code of Conduct at all times and does not act alone in council matters but only when authorised to do so under a full council resolution.	
63/17	Discuss Overstone Car Scheme –problems with wheelchair provision	Action:
	It was resolved to write to the hospital authorities to highlight the problems of wheelchair provision for infirm patients of the Volunteer Car Scheme.	JAu
64/17	Review Correspondence	Action:
	a) Cllr Sharp read out a letter from a resident in the Sywell and Overstone Newsletter. It was resolved to respond in the next issue. Clerk to submit response.	JAu
65/17	Date of Next Meeting	
	Tuesday 4 th July 2017	

Meeting Closed at 10.15pm

Copies to: Parish Councillors (7), District Councillors (2), County Councillor

Chairman's Acceptance SignatureDate.....

