

Overstone Parish Council

Minutes of the Parish Council Meeting

Date: Tuesday 2nd July 2019 **Time:** 7.15pm

Location: Overstone Village Hall, Sywell Road, Overstone NN6 0LR

Record Attendance, Apologies, Absence:

65/19	Councillors (Parish):	Cllr Sharp (AS), Cllr Austin (JA), Cllr Giles (KG), Cllr McGoldrick (LM) Cllr Spooner (DS), Cllr S Townsend (ST), Cllr Weston (EW)
	Councillors (District):	District Councillors M Warren and D Cribbin
	Councillors(County):	None
	Locum Clerk:	Catherine Camp (Clk)
	Other Attendees:	1 member of the public
	Apologies:	To note that Cllr Lema Townsend has tendered her resignation.
	Absence:	None

Agenda Item:	Discussion Content:	
66/19	Public Session (Duration and Content at Chairman's Discretion)	
	None	
67/19	Report from District and County Councillors	
	<p>Councillor Daniel Cribbin introduced himself to Councillors.</p> <p>Councillor M Warren reported on a proposed alternative enabling development to allow Barry Howard to restore Overstone Hall. Land to the west of A43 (Moulton Heights) has now been offered to Barry Howard. This land is adjacent to the SUE (3500 houses) and would provide sufficient space for at least 300 homes.</p> <p>In principle Overstone Parish Council has no objection to an enabling application on the west side of A43 (land currently owned by Richard Harris). Should an application be submitted they would wish to see some conditioning attached to any permission to ensure that the restoration of Overstone Hall takes place.</p> <p>Cllr Cribbin reported that he sits on DDC Planning Committee and two applications from Overstone will be decided next week. DA/2019/0001 has had a cycleway and footpath added on the inside of the wall adjacent to the road. OPC welcomed this. Councillor Townsend agreed to attend the Planning Meeting to speak. Clk to book this.</p>	ST / Clk
68/19	Record any Declarations of Interest on subjects included on this agenda:	Action:
	Councillor S Townsend declared an interest in item 73/19 1.3 Planning application DA/2019/0375 as he is the applicant.	
69/19	To approve the Minutes of Council Meeting held on Tuesday 4th June 2019	Action:
	It was resolved to accept and sign the minutes of the council meeting held on 4 th June 2019.	
70/19	Vacancy for Councillor/s	Action:
	1. The Clerk reported that the vacancy arising from resignation of Councillor Delany has been properly advertised and no by-election has been called, so the council are	

	<p>free to fill the vacant seat by co-option.</p> <p>2. It was resolved to co-opt Steve Betts onto the Council. He signed the Declaration of Acceptance of Office and took part in the meeting.</p> <p>3. The resignation of Cllr Lema Townsend was noted. It was resolved to advertise the Casual vacancy.</p>																						
71/19	Matters Arising from previous Minutes of 7th May and 4th June not otherwise on the Agenda.	Action:																					
	<p>1. Cllr McGoldrick reported on the Parish and Town Council meeting held on 13 June. Minutes to be circulated in due course. DDC are keen for Parish Councils to take on services and will provide funding to help. Concern was raised that Moulton had included in their Business Plan that they wish to increase their parish within 2 -5 years to include part of Overstone. The Clerk advised that any change to boundaries requires a boundary review. Currently DDC has stated that boundaries will remain as is.</p> <p>2. A query was raised about where fly-tipping should be reported. This can be reported on DDC website https://www.daventrydc.gov.uk/business/environmental-health/environmental-crime/fly-tipping/</p>																						
72/19	Finance, Administration and Governance Matters	Action:																					
	<p>1. Propose Payments and Sign Cheques Cllr Giles (IFC) confirmed that all cheques corresponded to invoices received: It was resolved to approve the current financial statement and approve the following payments as listed below:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;">621</td> <td style="width: 75%;">Catherine Camp – Locum clerk Salary May & June 19</td> <td style="width: 20%; text-align: right;">£1181.51</td> </tr> <tr> <td>622</td> <td>HMR&C (Tax and NI payments)</td> <td style="text-align: right;">£ 422.00</td> </tr> <tr> <td>623</td> <td>Hayeswood Landscapes Mowing June (Inv 5170)</td> <td style="text-align: right;">£ 528.00</td> </tr> <tr> <td>624</td> <td>Catherine Camp – Locum clerk Expenses</td> <td style="text-align: right;">£ 81.53</td> </tr> <tr> <td>625</td> <td>Overstone Village Hall - Hire</td> <td style="text-align: right;">£ 36.00</td> </tr> <tr> <td>626</td> <td>Stimpson Walton Bond Architects – Overstone Hall Pre-planning study</td> <td style="text-align: right;">£2400.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">£4,649.04</td> </tr> </table> <p>PWLB Repayment of £ 1014.75 made on 22 May 2019</p>	621	Catherine Camp – Locum clerk Salary May & June 19	£1181.51	622	HMR&C (Tax and NI payments)	£ 422.00	623	Hayeswood Landscapes Mowing June (Inv 5170)	£ 528.00	624	Catherine Camp – Locum clerk Expenses	£ 81.53	625	Overstone Village Hall - Hire	£ 36.00	626	Stimpson Walton Bond Architects – Overstone Hall Pre-planning study	£2400.00			£4,649.04	
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	2. Approval of Bank Reconciliation to 31 May 2019	Action:																					
	It was resolved to approve the Bank Reconciliation to 31 May 2019 showing an available balance of £ 32461.13.(Bank Balance £32703.08; U/P chqs £ 241.95)																						
	3. Annual Return	Action:																					
	The Clerk reported that the Annual Return for year end 31 March 2019 had been submitted for External Audit.																						
	4. Funding Fair – Towcester Forum 26 June 2019 Councillors S Townsend and A Sharp attended. Heritage lottery fund would be the only fund available for use with regard to Overstone Hall community open space, however this would be difficult to obtain as the Hall is not in OPC ownership. Cllr Sharp reported that she has passed on leaflets to other village organisations about funding sources. A Neighbourhood Plan can be used as evidence of the services required within the parish which will strengthen any grant application bid.	Action:																					
73/19	Planning: 1. To agree responses to any new Planning Applications received.																						
	1.1 DA/2019/0468 Demolition of single storey side extension and construction of single storey side and rear extension. 2 Overstone Crescent, Overstone.																						

	The Parish Council had no objections.	
	1.2 DA/2019/0396 Construction of outdoor kitchen. 23B Sywell Road, Overstone. The Parish Council had no objections.	
	1.3 Councillor S Townsend declared an interest and left the meeting and took no part in the debate or decision. DA/2019/0375 (Amended 18th June). Formation of new vehicle crossover including removal of section of wall. Fairhaven, 96 Sywell Road, Overstone. The Parish Council has no objection so long as Northamptonshire Highways has no concerns. They wish the wall to be rebuilt using reclaimed stone.	
	1.4 DA/2019/0183 (Amended) Single storey rear extension, first floor side extension, with front and rear dormers to create attic space. 48 Sywell Road, Overstone. Amended to keep the existing roofline. The Parish Council has no objection in principle to this application, but since a letter of objection has been received from a neighbour the Parish council would like a site visit to be arranged to check whether this development will infringe on the neighbours' light and reduce their amenity.	
	1.5 DA/2019/0067 Reserve matters application) access – primary infrastructure for Phase 2) pursuant to condition 1 of outline planning approval DA/2013/0850 granted on 25/8/15 Overstone Leys, Overstone Lane, Overstone. Concern was raised about children accessing the schools on foot or by bike. The proposed roads and estates need accessible footpaths and cycleways to link with existing to allow safe access for pedestrians and cyclists. Crossing areas are required across main roads. The Parish Council do not wish to see the Primary School located adjacent to the Dual Carriageway. This should be positioned further away to reduce noise and pollution. The primary road “High Street” from the link road to the Primary School should be a through road that links onto A43 dual carriageway to allow continual through traffic.	
	1.6 DA/2019/0405 Variation of Condition 2 of PP 15/0002/CCDFUL construction of a 2.5km dual carriageway/A43 bypass and associated landscaping, drainage and infrastructure works. Land to the East of Moulton Village. <i>Comments need to go to NCC to determine.</i> Overstone Parish Council resolved to support a 5m fence and support the views of the residents as this application will no longer have any bunding between the dual carriageway and the housing. Cllr McGoldrick to draft a response for the Clerk to send out.	LM / Clk
	1. Report on any recent Planning Decisions	
	2.1 DA/2019/0215 Construction of Triple Garage, Beechwood 23 Sywell Rd. Granted. 2.2 DA/2019/0175 Listed Building Consent for woodburning stove. 4 Tower Court. Gtd. 2.3 DA/2019/0273 Single storey rear extension. 128 Sywell Road. Approved 3 rd June 19 2.4 DA/2019/0198 First floor side extension. 35 Sywell Road. Approved 7 th June 19. 2.5 DA/2018/1013 Sustainable urban drainage infrastructure. Overstone Leys. Granted 2.6 DA/2018/0273 Restoration and reinstatement of Overstone Hall, including the conversion to 16 residential units, demolition of existing single storey outbuilding, construction of building for 4 garages, demolition of single storey extension, provision of access and road and parking area. Decision awaited pending details of s106 agreement. 2.7 DA/2018/0274 Listed Building Consent for the restoration and reinstatement of Overstone Hall. Internal alterations to the original room layout to facilitate provision of 16 residential units associated with change of use from a dual use (Class D1 and C2) to Class C3 dwelling houses; Approved 20 June 19. 2.8 DA/2018/0275 Outline planning permission for the construction of 60 dwellings	

	for the part enabling development of the restoration of Overstone Hall, including alterations to the existing access, creation of new parking spaces for Overstone School, new pedestrian footpaths, the re-planting of an existing oak tree (subject to a TPO), repositioning of existing stone wall, public open space, construction of foul water pumping station, Sustainable Urban Drainage System, construction of sub-station with landscaping details reserved only. Decision: Refusal Outline. 18-Jun-2019.	
	2. Report on DDC Planning Committee Meeting 12 June 19 – Cllrs AS / LM	
	Cllr L McGoldrick reported that the Application for restoration of Overstone Hall had been approved but the application for an enabling plan to build 60 dwellings in the grounds of the hall had been refused. Barry Howard is looking at alternative sites for an enabling development.	
	3. Update on Overstone Hall Feasibility Study	
	Overstone Hall – Pre application for an alternative proposal to keep the Hall as a living ruin has been submitted to Daventry District Council. A response to the Pre application is awaited from DDC and English Heritage.	
	4. Neighbourhood Development Plan	
	Cllr McGoldrick and Betts to attend a meeting with Tom James and E Parry at Daventry District Council on 24 th July, who will advise them on the next stage of producing a Neighbourhood Development Plan. It was resolved that Councillor S Betts to be on the NDP Working Group.	LM / SB SB
	5. Local Government Review to form 2 Unitaries.	
	<ul style="list-style-type: none"> The Clerk gave a report on a meeting attended to brief Councils on the changes to Unitary Authorities which will take place 1 April 2021. 	Clk
	6. A43 Moulton Bypass fencing – report on meeting with NCC Highways and residents.	
	Cllr Sharp attended. It was resolved to support the residents' views.	
74/19	Village Services	
	1. Speedwatch	Action:
	Sywell Parish Council are keen to join with Overstone Parish Council to carry out a Speedwatch initiative. Cllrs K Giles and L McGoldrick to organise with Sywell/Police.	KG / LM
	2. Litterpicking	Action:
	Councillor Spooner has Litter picking kit in his garage. A note to be included on the website and in the newsletter asking for volunteer litter-pickers.	LM
	3. Discuss any Police Related Matters	Action:
	Councillor J Austin reported that he is unable to attend the Police and Crime commissioners meeting on 16 th July 19. No other items to report.	
	4. Grass Cutting Matters	
	Complaints had been received that wildflowers on the verges had been mowed. It was noted that Balfour Beatty are responsible for mowing on the new roads. The Parish Mowing contract runs until October 2019. Quotes will need to be sought in December 19 for a new contract to start in spring 2020.	Diary DEC 2019
	5. To consider purchase of British Legion Poppies for Remembrance Day	Action:
	It was resolved to purchase 18 poppys to be placed on lamp-posts and to make a donation of £180 to British Legion for their costs. Cllr Sharp to arrange purchase, and Cllr Spooner volunteered to help put them up.	AS / DS
	6. Road Closure	
	It was noted that Anglian Water have closed the road for 3 days from 1 st July	
75/19	Review of any other correspondence	
	1.Aircraft movements from Sywell Aerodrome had been received. These to be	

	forwarded to Cllr S Townsend. 2. Details of CPRE Northamptonshire AGM 2019 @ 5.30pm Tues 16 July at Hunsbury Hill. Councillor Sharp to attend. 3. Details of CAB Daventry Debt Advisor – Posters have been received for display on noticeboards and details have been added to the village website.	Clk AS LM
76/19	Training	
	1. Common Land and Village Greens Wed 17 July 10-15.45 @ Moulton CC £75 No councillor wished to attend.	
<i>Under Section 100A of Local Government Act 1972 the meeting to be closed to the public and press to discuss confidential and personnel matters relating to recruitment of a new Clerk.</i>		
77/19	Recruitment of New Clerk	
	1. Councillors L McGoldrick, K Giles, and J Austin to carry out interviews. The Recruitment Working Group to be given a remit to appoint the most appropriate candidate without bring the decision back to full Council for ratification. 2. Local Government Pension Scheme – It was resolved to leave the Local Government Pension Scheme and offer the NEST scheme to the new applicant. 3. Training Requirements to be discussed following appointment.	LM/KG/AS
78/19	Tuesday 2 nd Sept 2019 – Parish Council Meeting –Overstone Village Hall @19:15	

Meeting Closed at 10.15pm

Copies to: Parish Councillors (8), District Councillors (2), County Councillor

Chairman's Acceptance Signature**Date.....19**