



**OVERSTONE  
Parish Council**



Chairman: John Austin  
Email: [Clerk@overstone-pc.gov.uk](mailto:Clerk@overstone-pc.gov.uk)

**Minutes of the Annual Meeting of Overstone Parish Council**

Held on Tuesday 3<sup>rd</sup> May 2022 at Overstone Village Hall

**Present:** Cllrs J Austin, S Betts, D Spooner, A Taylor, S Townsend, S Pettitt, Emma Weston, John Speechley and Chris Morley

**In Attendance:** 1 member of the public, L McGoldrick – Clerk

**014.22 ELECTION OF CHAIR:** Members **Resolved** to appoint Cllr John Austin as Chairman

**015.22 ELECTION OF VICE CHAIR:** Members **Resolved** to appoint Cllr Steve Betts

**016.22 PUBLIC FORUM:** none required

**017.22 APPOINT COUNCILLOR RESPONSIBILITIES:** Cllr E Weston agreed to continue as ICO and Council **Resolved** to approve this. Other responsibilities would be addressed by working parties on an ongoing basis

**018.22 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE:** NONE

**019.22 CONSIDER MINUTES:** Members **Resolved**, to approve and the Chairman duly signed the minutes from the meeting held on the 5<sup>th</sup> April 2022

**020.22 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For information only:** None

**021.22 MEMBERS: DECLARATION OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:** None

**022.22 Approve/ CONFIRM THE COUNCILS GOVERNING DOCUMENTS:** members **Resolved** to approve the documents listed below

Financial Regulations

Standing Orders

Code of Conduct

Risk Assessment

**023.22 RESOURCES**

**a) Income received:** £23,355.00

**b) Payments made since last meeting and at this meeting**

**c) Bank balances, Bank Reconciliations and Receipts and Payments** Bank balance at 30 April 2022 is **£50,350.23** Council **Resolved** to approve the Bank Balance

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
26/4/2022	JPP Surveying Ltd	Road Survey	UT	400.00	80.00	480.00
26/4/2022	Safety Shop	Safety signs	UT	142.89	28.58	171.47
3/5/2022	Village Hall	Hall Hire - May	UT	36.00		36.00
3/5/2022	Three	Sim Cards	D/D	22.50	4.50	27.00
3/5/2022	L McGoldrick	Home Working May	UT	26.00		26.00
3/5/2022	L McGoldrick	Salary May	UT	1065.55		1065.55
3/5/2022	E.on	Maintenance	UT	107.61	21.52	129.13
25/4/2022	PWLB	Village Hall Loan	D/D	1014.75		1014.75
3/5/2022	npower	January	D/D	149.16	7.46	156.62
3/5/2022	npower	February	D/D	129.52	6.48	136.00
3/5/2022	npower	March	D/D	136.09	6.80	142.89
3/5/2022	McAfee	Website security	UT	119.99		119.99
29/4/2022	PWLB	Loan Church Farm Fields	D/D	9576.70		9576.70
3/5/2022	Hayeswood	Mowing and maintenance	UT	520.00	104.00	624.00
<b>TOTAL</b>						<b>£13706.10</b>

d) **ICO checks:** Cllr Weston checked the Payments and Council **Resolved** to approve the payments

e) **Unmetered Electricity:** Following npower taking over E.on's customers Council **Resolved** to approve npower becoming OPC's new supplier. Clerk to check what is covered under the one year' warranty for the new LED lamps and to question why OPC are being charged maintenance contract when we are replacing the old-style lamps with new LED lamps.

f) **Insurance:** Council **Resolved** to continue Insurance with Came & Company who have been rebranded as Gallagher as they are part of the Gallagher Group.

## 024.22 PLANNING APPLICATIONS RECEIVED AND THOSE RECEIVED AFTER THE AGENDA IS ISSUED

### a) Planning Applications to consider and make resolution.

Application No.	Description	Location	Response

### b) Planning application decisions to report (if any):

**DA/2021/0001 amended** consisting Outline application for an urban extension consisting of circa 1600 dwellings; works to accommodate a new section of A43 dual carriageway road; up to 5.73 ha of commercial land, including: a local centre (Use Classes A1/A3/A5/D1), assisted living/residential care home (Class C2), conversion of former agricultural buildings to a community hub (Classes D1/A3) and employment (Classes B1/B2/B8); a new 2-form entry primary school; public open space, including allotments and children's play space; structural landscape planting; and associated infrastructure including drainage features, footway/cycleways and access (part access unreserved for a roundabout access into the site off the A43). AMENDED Approved awaiting conditions

**WND/2022/0155** Listed Building consent for removal of internal wall and ceiling. Insertion of 3 roof lights on rear elevation. Reinstate of wider screen to front elevation. Change garage window, to door. Approval 21<sup>st</sup> April 2022

**WND/2022/0156** Insertion of 3 roof lights to rear elevation. Reinstate of wider screen to front elevation. Change garage window to door. Court Lodge Overstone Park NN6 OAP Approved 21<sup>st</sup> April 2022

### c) Planning awaiting decision

**WND/2021/0172** Reserved matters application (access, appearance, landscaping, layout and scale) for 350 dwellings (Zone 10) pursuant to outline approval DA/2013/0850 and approval of Condition 18 (foul water drainage), Condition 19 (surface water drainage), Condition 26 (noise) and Condition 37 (travel plan). Zone 10 land to the east of A43 Overstone Leys

**WND/2021/0700**

Reserved matters application – Zone 4 – 229 dwellings including details of appearance, access, appearance, landscaping, layout and scale pursuant to outline approval DA/2013/0850 and approval of Condition 14 (finished floor levels), Condition 15 (soft landscaping), Condition 18 (Foul Water), Condition 19 (Surface water, Condition 26 (internal noise reports), Condition 36 (bus Stops), Condition 37 (travel plan) and Condition 38 (public rights of way)

**WND/2021/0860** Hybrid application for detailed approval for site access, provision of petrol station with convenience store: two food & drink units (with drive-thru lanes), retail units & 119 parking spaces & public access routes. Outline application (with matters of scale, access & layout to be determined) for an employment unit: a nursery, 21 parking spaces and public access routes.

**WND/2022/0102** Two storey extension, rear ground floor extension, increase to ridge height to create habitable loft space and material changes

**WND/2022/0224** Work to tree and removal of tree subject of tree preservation order DA6

**WND/2022/0960** Construction of 77 new units of holiday accommodation (31 new build and 46 twin unit lodges), parking, landscaping, refurbishment of existing facilities and associated infrastructure.

**WND/2022/0234** Reserved matters application (appearance, layout and scale) for construction of 69 dwellings (Zone 10) pursuant to outline approval DA/2013/0850

**025.22 PLANNING MEETING:** Cllrs Morley and Townsend met with Jim Newton Assistant Director, Economic Growth and Regeneration. It was suggested that OPC should apply for the Woods to be made an Asset of Community Value.

**026.22 OPEN SPACES:**

**a) Mowing /Maintenance Issues – None**

**b) Land at Church Farm:** Council considered the installation of a Kissing Gate at and agreed to the alternative put forward by the contractor. Safety signage has been installed and a pathway has been mown across the land. Council **Resolved** that the area will be opened to the public at the beginning of June.

**027.22 HIGHWAYS:** OPC has been awarded £50,000 s106 money for traffic calming as part of the planning for Overstone Green. Council discussed installation of traffic calming at Blacksmiths Corner, it was **Resolved** that the possibility of road markings would be explored with Highways

**028.22 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated).**

**029.22 GENERAL CORRESPONDENCE RECEIVED:**

**030.22 MATTERS FOR INFORMATION OR DISCUSSION (notified to the Chairman before the meeting):**  
None

**DATE OF NEXT MEETING – Tuesday 7<sup>th</sup> June 2022.**

MEETING CLOSED AT 8.45pm

**Signed:** *Steve Betts*

**Date:** 7<sup>th</sup> June 2022

John Austin

Chairman Overstone Parish Council

**Future Meeting dates**

Tuesday 5<sup>th</sup> July 2022

Tuesday 5<sup>th</sup> September 2022