



OVERSTONE Parish Council



Chairman: John Austin
Email: Clerk@overstone-pc.gov.uk

Minutes of the Meeting of Overstone Parish Council Held on Tuesday 12th January 2021 via Zoom at 7.15pm

Present: Cllrs J Austin, S Betts, L McGoldrick, D Spooner, A Taylor, E Weston, S Townsend and T Drage
In Attendance: Interim Clerk: Linda Carter,

167.20 PUBLIC FORUM:— No public present.

168.20 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE. None submitted

169.20 MINUTES

Councillors resolved to APPROVE the minutes of the Council meeting held on 3rd November 2020 with the addition of Cllr Drage as Footpath Warden, and amendment to first sentence of 160.20 (iii) to end at ‘...fields.’.

170.20 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – none arising

171.20 MEMBERS’ DECLARATIONS OF INTEREST

Councillors were reminded that if they had either a Disclosable Pecuniary Interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate: None declared

172.20 RESIGNATION & VACANCY

The Chairman advised that Kay Giles had resigned as a Councillor and asked for the Council’s thanks to her to be recorded. The Clerk was asked to notify Daventry District Council of the vacancy and to advertise accordingly. The Clerk advised that she had already received two expressions of interest in joining the council.

173.20 APPOINTMENT OF INTERIM CLERK

Councillors APPROVED the appointment of Linda Carter as Interim Clerk until 31st March 2021 for 10 hours per week on Scale Point 21.

174.20 RESOURCES

a) Income received: None this month

b) Payment of outstanding invoices.

Members APPROVED payments made since 3rd November totalling £4,524.84.

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL AMOUNT
23/11/2020	PWLB	Loan Repayment	DD	£1014.75		£1014.75
26/11/2020	M Holliday	September Salary	000663	£363.70		£363.70
30/11/2020	NCALC	GDPR Training - J Austin	BT	£38.00		£38.00
30/11/2020	Pitsford Parish	Printing	BT	£92.24		£92.24
30/11/2020	RBL	Donation	BT	£100.00		£100.00
30/11/2020	Hayeswood	Village grass cutting	BT	£660.00	£132.00	£792.00
30/11/2020	M Holliday	November Salary	BT	£495.74		£495.74
9/12/2020	E.on	Electricity – Streetlighting	BT	125.97	£6.30	£132.27
9/12/2020	HMRC	Tax & NI Q3	BT	£358.40		£358.40
22/12/2020	M Holliday	December Salary	BT	£495.74		£495.74
22/12/2020	Hayeswood	Leaf Clearance	BT	£550.00	£110.00	£660.00
		TOTAL				£4524.84

c) Bank balances, Bank Reconciliations and Receipts and Payments

Members received and APPROVED the report of balances at 27th December 2020 showing a balance of £342,150.53 (including remainder of the Loan payment of £305,091.50).

d) Banking arrangements:

The current arrangements relate to the previous Clerk and Interim Clerk and should be amended to meet the current and future staffing arrangements in addition to Councillor signatories.

APPROVED The new interim Clerk to contact previous incumbents to make the necessary changes.

e) Budget:

Members **APPROVED** the proposed budget for 2021/22, showing anticipated expenditure of £47,884.50

f) Precept Demand:

Members **APPROVED** a Precept Demand of £39,294.00 to be submitted to Daventry District Council.

175.20 PLANNING

a) Planning Applications to consider and make resolution

Application No.	Description	Location	Respond by	Observations
DA/2020/1034	Reserved matters application (access, appearance, landscaping, layout & scale) relating to application DA/2013/0850 for the erection of a food store within the local centre.	Land to south of Overstone Road, Overstone, Northants	15 th January 2021	Objection based on appearance, layout, insufficient parking provision, proposed access and traffic
DA/2020/0950	Construction of 66 bed care home with associated access, car parking and landscaping	Overstone Leys, Overstone Lane, Overstone, Northants	15 th January 2021	Objection based on appearance, poor/ insufficient landscaping and road noise mitigation, insufficient parking

b) Planning application decisions to report (if any): None.

c) Neighbourhood Development Plan:

Cllr Betts reported that the latest version was ready for Regulation 16 Consultation, and asked the Council to approve its submission to the Planning Authority. The Chairman asked to record the Council's thanks to Cllr Betts for his hard work in preparing the plan for the next stage, including responding to consultation comments.

APPROVED: the submission of the Neighbourhood Development Plan to the Local Planning Authority.

176.20 OPEN SPACES

a) Mowing/Maintenance Issues (if any) – No current issues.

b) Land at Church Farm:

Cllrs had done an approximate survey of the land to be transferred but were waiting for the western boundary to be marked. They were also discussing the need for the shared access road to be brought up to an acceptable standard before agreeing to contribute to ongoing maintenance costs.

c) Litter Picking by DoE students:

Members discussed this request. Cllr Betts had a copy of the Risk Assessment prepared by the scouts for similar activities and Cllr Spooner had equipment and Hi Viz vests available from the DDC kits previously provided. It was **AGREED:**

- i) that Cllr Betts would oversee the scheme on behalf of the Parish Council
- ii) that the risk assessment be passed to the Interim Clerk
- iii) that a record of students taking part along with times and dates, be kept.

d) Overstone Village Hall – Tree Condition Survey and remedial works

Cllr Taylor had brought forward a quote for works to three trees in the grounds of the Village Hall which have protection orders. Cllr Townsend suggested that one of the trees was not in the grounds of the village hall but was related to the electricity substation and that the other two should be removed.

AGREED: Interim Clerk to contact Western Power Distribution regarding one tree and to obtain an arboriculturists report to submit to the Planning Authority for permission to carry out works to the remaining trees.

e) Defibrillators:

Cllr Taylor presented a report relating to the Defibrillator located at the village hall. After discussion it was **AGREED:**

- i) To purchase replacement battery and pads for the defibrillator
- ii) To apply to have the defibrillator listed with EMAS
- iii) To obtain a quote from the electrician who carried out the Village Hall inspection for faults found relating to the power supply to the defibrillator.

f) Parking Spaces

Cllr Austin raised the issue of parking in Sywell road and the service road and asked that NCC Highways be contacted to consider marking out parking spaces to alleviate the problem which would also slow down traffic.

177.20 HIGHWAYS: No information available.

178.20 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) None received

179.20 GENERAL CORRESPONDENCE RECEIVED:

An email had been received from the Methodist minister regarding contact with the Parish Council in relation to Overstone Leys. It was suggested that she attend the public session of the next Council meeting to introduce herself.

180.20 CLERK VACANCY:

The Council had indicated their wish to appoint a Councillor to become Parish Clerk and had been advised of the necessary process. The Interim Clerk was asked to bring forward the appropriate resolutions to achieve this.

181.20 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting):
None reported

DATE OF NEXT MEETING – Tuesday 2nd February 2021 at 7.15pm