

Chairman: John Austin  
Clerk: Emma Gibson  
Overstone Parish Council  
14 The Scarplands  
Duston  
Northampton  
NN5 6EY  
Tel: 07715651904  
email:overstonenorthantspc@gmail.com

## **Draft Minutes of the Meeting of Overstone Parish Council**

held on Wednesday 6<sup>th</sup> November 2019 in Overstone Village Hall, Overstone at **7.15 pm**

**Present:** Cllrs A Sharp, J Austin, S Betts, K Giles, L McGoldrick, D Spooner, S Townsend and E Weston. Cllr M Warren DDC.

**Apologies** Cllr T Drage, DDC Cllr D Cribbin and NCC Cllr J Shepherd

**99.19 PUBLIC FORUM:** Members of the public and press are invited to address the Council at its Open Forum. 15 minutes. Speakers have up to 3 minutes each.

- Council were addressed by a member of the public regarding application DA/2019/0316. Concerns have been raised that planning conditions relating to this application are not being complied with within the specified time frame. Council agreed to write to DDC regarding these concerns. Cllr M Warren of DDC to also contact DDC planning regarding this.

**100.19 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE-** Apologies received from Cllr T Drage (work). Council **RESOLVED** to approve the absence.

**101.19 RESIGNATION OF CHAIR:** Cllr A Sharp Chair of Overstone Parish Council has submitted her resignation. Council accepted Cllrs Sharp's resignation and extended thanks to Cllr Sharp for all her service to the Council and the village over the years.

**102.19 APPOINTMENT OF A CHAIR OF THE PARISH COUNCIL:** Council accepted nominations for Chair of the Parish Council. Cllr John Austin nominated as Chair. Council **RESOLVED** to appoint Cllr Austin as Chair of Overstone Parish Council. Cllr Austin completed the declaration of acceptance of office.

### **Council agreed to move forward on the agenda item 109.19 (b) and (d)**

**109.19 b) Billing Lane:** Up-date received regarding any possible improvements to Billing Lane such as road widening and cycle path. Cllr Sharp advised the Council that a footpath and cycle path have been agreed previously for Billing Lane. It is located behind the hedge. Concerns raised that this area may not be being developed now, therefore it needs to be followed up that the footpath will be developed.

**d) A43 bypass verges:** Much of the verges fall in Overstone Parish. Council discussed and Cllr Sharp advised the Council that Balfour Beatty are responsible for these verges for 3 years, and Overstone verges are owned by NCC Highways.

### **7.55pm Cllr Sharp left the meeting due to other commitments.**

**103.19 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 3<sup>RD</sup> SEPTEMBER 2019 AND 15<sup>TH</sup> OCTOBER 2019.** Council **RESOLVED** to approve the minutes of the meetings held on Tuesday 3<sup>rd</sup> September 2019 and Tuesday 15<sup>th</sup> October 2019.

### **104.19 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only:**

Letter to Wellingborough Borough Council regarding flights exceeding limit at Sywell Aerodrome. Clerk given contact details by Sywell's Clerk so this may be progressed.

### **105.19 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:**

#### **To receive**

1. Non-pecuniary: None.
2. Disclosable Pecuniary Interest: None.

### **106.19 RESOURCES**

- a) **Income received:**  
26/09/2019 DDC Precept £12,498.50

**b) Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 1<sup>st</sup> November and 6<sup>th</sup> November 2019 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
25/09/19	E Gibson	September salary	639			£456.03
25/09/19	HMRC	PAYE	640			£113.80
25/09/19	2Commune	Website	638	£435.00	£87.00	£522.00
25/09/19	PKF Littlejohn	External audit	637	£200.00	£40.00	£240.00
06/11/19	A Sharp	Plants	655			£43.47
06/11/19	S Betts	NDP Leaflet printing reimbursement	641			£50.00
06/11/19	NCALC	Cllr training	645			£36.00
06/11/19	NCALC	Cllr Training	644			£42.00
06/11/19	S Betts	NDP display boards	643			£132.48
06/11/19	Hayeswood	Mowing	642	£440.00	£88.00	£528.00
06/11/19	E.On	Streetlight repairs	646	£111.37	£22.27	£133.64
06/11/19	Poppy Appeal	Poppy Appeal	654			£90.00
06/11/19	Spratton Parish Council	Office phone	648			£19.19
06/11/19	Overstone Village Hall	Meetings	649			£42.00
06/11/19	E.On	Streetlighting	650	£510.91	£25.55	£536.46
25/10/19	E Gibson	October salary	652			£455.83
25/10/19	HMRC	October PAYE	651			£114.00
06/11/19	E Gibson	Expenses and mileage	653			£93.27
06/11/19	Hayeswood	Mowing	656	£656.00	£132.00	£792.00
06/11/19	Overstone Village Hall	PC meeting	657			£28.00

**c) Bank balances, Bank Reconciliations and Receipts and Payments report to 1<sup>st</sup> October 2019:** Council **RESOLVED** to approve.

**d) External Audit:** External audit has been completed and no issues identified. Notice of Conclusion of Audit added to Council website and noticeboard. Council **RESOLVED** to accept the report.

**e) Office phone and printer:** Spratton Parish Council have agreed to share the cost and use of their printer and mobile telephone with Overstone Parish Council. Spratton to retain ownership of the items and to invoice Overstone monthly for the telephone, and as necessary for printer cartridges and paper. Council **RESOLVED** to shared office costs.

**f) Banking arrangements:** Council discussed current banking arrangements. Council reviewed the bank account signatories and **RESOLVED** to add Cllr Lorna McGoldrick, and remove all previous Cllrs that have since resigned.

**g) Council email addresses:** Council considered a quote received from 2Commune to use email accounts supplied by them for Councillors and Clerk. Clerk's account is already available and not yet being used. Council discussed that formal Council email accounts that are secure are likely to be necessary, however there may be cheaper options and these should be further investigated. Council **RESOLVED** that Cllr Betts should make further enquiries to be discussed at next meeting.

**h) Monthly meetings:** Council considered move to monthly meetings. Council **RESOLVED** to move to monthly meetings except for the month of August.

#### 107.19 PLANNING EXECUTIVE COMMITTEE

**a) Planning Applications to consider and make resolution – None**

Application No.	Description	Location	Respond by	Case Officer

**b) Planning application decisions to report (if any)-**

DA/2019/0260 Overstone Leys, Overstone. Permission granted subject to conditions.

DA/2019/0735 Sechelt 54, Sywell Road. Permission granted subject to conditions.

**c) Planning appeals for information:** None.

**d) Planning Committee for information:** None.

**e) Overstone Hall Enabling development:** Council discussed the enabling development relating to Overstone Hall. Meeting with Barry Howard to be arranged, at present the Clerk is trying to find a convenient date.

**f) Overstone Hall Pre-Planning application:** Up-date received - DDC are drafting a formal response. In summary the response will advise that there is no objection in principle for the hall to be restored for a community facility. More details are needed on how this would be done, specific funding streams and how the building will be maintained in the future and funded. Council to continue to keep this under review.

- g) **Report from meeting with developers regarding the management of the green spaces in the proposal for the northern part of the Northampton North SUE (Policy N3):** Council received and considered report. Council **RESOLVED** that they maybe willing to take on the management of the green spaces, however they would like to be listed as consultees on the s106 agreement. **ACTION:** Clerk to contact Rebecca Grant at DDC regarding this.
- h) **DA/2018/0274 Overstone Hall:** Temporary traffic order and construction traffics access to site. Council discussed and **RESOLVED** that NCC are to be contacted and advised that the development is not proceeding in the near future, the village objects to the double yellow lines and they are deemed unnecessary. Cllrs advised that they could find no mention of the requested Temporary Traffic Order within the approved planning application DA/2018/0274.
- i) **OMBBH Development and Implementation Group:** Up-date and report received.

#### 108.19 OPEN SPACES

- a) **Mowing/Maintenance Issues (if any)** – Council discussed the mowing contract. Clerk to contact contractor to ascertain the current contract and renewal date. Council **RESOLVED** that if price can be maintained aa the contractor is a local company the village has used for many years and is happy with this should continue.

#### 109.19 HIGHWAYS

- a) **Streetlighting:** Council discussed the up-grading of the village streetlighting and obtaining quotes for streetlighting electricity provider. Council **RESOLVED** to use a broker for the streetlighting electricity. **ACTION:** Clerk to contact E.On to get details of current contract, if out of contract brokers to be contacted for prices for next meeting. Council **RESOLVED** to investigate the replacement of the streetlighting. **ACTION:** Clerk to contact contractors that have been recommended by other Clerks for them to attend a Council meeting in the new year and present to the Council their services and recommendations.
- b) **Billing Lane:** Discussed earlier in meeting.
- c) **Speed Cameras:** The addition of average speed cameras to the village was considered by the Council and the various options for funding. Council discussed that both NCC and DDC had no objections to their installation one would be in Overstone and one in Sywell. Sywell could be approached to contribute to the maintenance of such a camera. The cost of installation could be £120,000 however Overstone are to receive money from s106 agreements in the future. Council to continue to look into this and funding options.
- d) **A43 bypass verges:** Discussed earlier in meeting.
- e) **Trees for verges:** A number of initiatives are offering trees at present to organisations and Parishes. However, a number of steps have to be complied with when planting on verges. Council discussed and **RESOLVED** that were happy for trees to be planted Cllrs to look at possible locations for the next meeting Cllr McGoldrick to get further information regarding options.
- f) **Poppies:** Poppies that Council has available to be added to lampposts in time for this weekend.
- g) **Data boxes:** Up-date received. Data boxed to monitor traffic in the village will be used in May 2020 when the village participates in Community Speedwatch.

#### 110.19 COMMUNITY ENGAGEMENT

- a) **Christmas Tree Festival:** Invitation received to take part in a Christmas Tree festival. Cllrs have had sight of the details. Council discussed and **RESOLVED** to make a small budget available of £100 to participate in this. Cllrs Weston, Giles and McGoldrick to arrange.

**111.19 NEIGHBOURHOOD DEVELOPMENT PLAN Committee:** Council received an up-date from the NDP Committee amendments are being made to the draft public consultation and all progressing well.

**112.19 LOCAL GOVERNMENT REORGANISATION (LGR):** Up-date received.

**1) Two new websites:** Update to be received. Two new websites have been set up one for West Northamptonshire and one for North Northamptonshire, have been launched to carry news about the Local Government Reorganisation (LGR). The Structural Change Order (SCO), which gives legal effect to the reorganisation hasn't yet made it through Parliament. It has been confirmed that, subject to Parliamentary approval, the May 2020 local elections in Northamptonshire will be elections to the shadow unitary 3 authorities, and will be held on the basis of three-member wards resulting in the North Northamptonshire Council having 78 members and the West Northamptonshire Council having 93 members. Those so elected will from 1 April 2021 be members of the new unitary councils with their term ending in May 2025. From then there will be whole council elections every four years. The district council elections currently due on May 2020 will be cancelled, with the term of the existing councillors extended until the abolition of those councils.

The May 2020 elections to parish councils will proceed as planned with those elected serving to May 2025; parish council elections will then be aligned with the unitary councils' elections. The current understanding is that every parish and town council in Northamptonshire will have elections on 7 May 2020, and that councillors elected then will have a five-year term until May 2025. Thereafter the parish election cycle will be 2029, 2033, 2037 etc in line with the unitary councils. There is a small outstanding question as to whether the parish councils in the district of Daventry that were on a different electoral cycle to the norm have been adequately considered and this is being checked. It makes sense though for all parish elections in Northamptonshire to be aligned, so the working assumption, subject to final confirmation, is that all parishes in Daventry will have elections in May 2020 regardless of when their last ordinary election was.

**113.19 CONSULTATIONS REQUIRING A RESPONSE:** None.

**114.19 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated):**  
None.

**115.19 GENERAL CORRESPONDENCE RECEIVED:** None.

**116.19 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting):** None.

**117.19 DATE OF NEXT MEETING** – Tuesday 3<sup>rd</sup> December 2019 at Overstone Village Hall.

**118.19 To resolve to move in to a Confidential Session to discuss Separate Business, pursuant to s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Order 3d: The public and press should leave the meeting during the consideration of:** Staffing issues. Council **RESOLVED** to move into confidential session.

**Meeting closed.**

**Signed**.....

**Date:**

J Austin  
Chair Overstone Parish Council