

Chairman: John Austin
 Clerk: Emma Gibson
 Overstone Parish Council
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Draft Minutes of the Meeting of Overstone Parish Council
 held on Tuesday 3rd March 2020 in Overstone Village Hall, Overstone at 7.15 pm

Present: Cllrs J Austin, S Betts, T Drage, K Giles, L McGoldrick, D Spooner, A Taylor, S Townsend and E Weston. Clerk and RFO Mrs E Gibson, DDC Cllr Mike Warren and one member of the public.

Apologies: DDC Cllr Daniel Cribbin

37.20 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Local resident attended to raise concerns regarding the land behind her property that she believes has been sold for development. Council advised that there was no access to this land, and it was outside the confines of the village so very unlikely to get planning permission for development. Other issues were raised with the land and neighbouring property such as pests and dogs in nearby property. Resident advised to contact DDC and environmental health.

38.20 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE. None.

39.20 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUES 4TH FEBRUARY 2020. Council **RESOLVED** to approve.

40.20 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

41.20 MEMBERS’ DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary: Cllr McGoldrick raised the issue of being a member of Overstone Ruined and the Council agreed that this was not a non-pecuniary interest and did not need to be declared.
2. Disclosable Pecuniary Interest: None.

42.20 RESOURCES

a) Income received: None.

b) Payment of outstanding invoices. Parish Council to make a resolution to approve those listed plus additional received between 26th February 2020 and 3rd March 2020 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
07.02.2020	E.On	February Streetlighting	BT	£130.17	£6.51	£136.68
25.03.2020	E Gibson	March Salary	BT			£615.18
25.03.2020	E Gibson	March expenses	BT			£25.47
09.03.2020	HMRC	PAYE Q4	BT			£385.86
04.03.2020	Overstone Village Hall	Meeting Hire	BT			£56.00
04.03.2020	S Betts	NPD leaflet printing	BT			£56.53

c) Bank balances, Bank Reconciliations and Receipts and Payments report to 31st January 2020: Council **RESOLVED** to approve.

d) Review of policies: Council reviewed and **RESOLVED** to re-adopt the following policies:

- Code of Conduct
- Financial Regulations
- Grants Policy
- Health and Safety Policy
- Risk Management Policy

- e) **Insurance renewal:** Insurance due for renewal on 1st April 2020, Council considered a new quote from the broker and **RESOLVED** to renew with Came and Co. Council in a long-term agreement until 2021.
- f) **Asset Register:** Council reviewed asset register and **RESOLVED** to approve, laptop details to be amended.

43.20 PLANNING EXECUTIVE COMMITTEE

- a) **Planning Applications to consider and make resolution:** None.

Application No.	Description	Location	Respond by	Case Officer

- b) **Planning application decisions to report (if any)**
DA/2019/0001: Overstone Farm, Overstone. Permission granted subject to conditions.
DA/2019/1007: Pytchley Gates Lodge, Sywell Rd, Overstone. Permission granted subject to conditions.
- c) **Planning appeals for information:** None.
- d) **Planning Committee for information:** None.
- e) **Overstone Hall working party (OH):** Up-date received from OH working party. Cllrs met and allocated specific tasks to each Cllr relating to the further questions and areas identified by Katherine Daniels of DDC. This should then help consolidate OPC'S approach for the meeting with Richard Wood and Simon Bowers at DDC. Meeting date decided as Friday 3rd April at 11am. Clerk, Cllrs Austin, McGoldrick and Townsend to attend.
OH working party meeting with DDC regarding the Supplementary Planning (SPD) document held on 12th February 2020: Up-date received, as the enabling development is still yet to happen, an SPD is required. An SPD will set out a variety of options from stabilising the hall as a ruin to having it restored and the implications of various options. The aim is for a draft document to be ready for July and prior to that to have another informal consultation with OPC before a formal consultation. OPC have advised DDC that they would like OH to be a Community Asset. OPC would need to consult the Parish on spending outside of the norm if they wished to pursue the Hall becoming a Community Asset. OPC would like to investigate further the possibility of owning the site in order to make it a Community Asset in perpetuity.

44.20 OPEN SPACES

- a) **Mowing/Maintenance Issues (if any)** – Up-date received. The verges are encroaching on the pavements on the school side to blacksmith corner. NCC Highways have been contacted about this and due to budget constraints they will not undertake this work. Furthermore, on the Old Sywell Road up to the T junction there is a lot of storm debris that needs clearing up. Council **RESOLVED** to obtain a quote from Hayeswood for this work to be undertaken.
- b) **Trees on verges** – Up-date received, DDC will have these available for planting later in the year.
- c) **New Bin** – Up-date received. Clerk to apply for planning permission from NCC.
- d) **Hanging baskets for the village** – Council considered installing self-watering baskets in the village, Cllrs **RESOLVED** not to have baskets this year.

45.20 HIGHWAYS

- a) **Streetlighting:** Council discussed loan application and amount that would be available. 100% of the loan is not available. The amount available is £7385 so Council would need to fund the remainder of the project - £1615. Council advised of the overall budget this year for projects and the savings from have more energy efficient lighting. Council **RESOLVED** to make the loan application and proceed with the street lighting upgrade.
- b) **Speed cameras:** Up-date received. Traffic monitoring to be undertaken by Tracsis to help gather data. Boxes to be installed on 21st March 2020. Speed watch to also commence 21st March 2020, further volunteers still needed.
- c) **Traffic Calming in village:** Council received an up-date after meeting with NCC Highways. Quote received for painting SLOW on the road cost will be £80 per word Council considered and **RESOLVED** to have this work completed. A second chicane was also discussed Cllrs have had information regarding this sent to them. Further consideration is needed, to be discussed on next agenda.
- d) **Traffic survey:** Up-date received, boxes to be installed 21st March 2020.

46.20 COMMUNITY ENGAGEMENT

- a) **Citizens Advice Bureau:** Request for contribution of £150. Council considered and **RESOLVED** not to contribute due to distance from Daventry.
- b) **Armed Forces Covenant:** OPC considered signing the covenant to pledge that they are an Armed Forces friendly organisation. Council **RESOLVED** to make the pledge.
- c) **Great British Spring Clean 2020:** The event will run between 20th March and 13th April 2020. The Council ask all villagers to pledge to pick up litter while walking their dogs, taking the kids to school and walking in the village.
- d) **Badges for Cllrs:** Council discussed badges for Cllrs. Clerk to look at some different options.

47.20 NEIGHBOURHOOD DEVELOPMENT PLAN Committee: Council received an up-date from the NDP Committee. The formal consultation should be in approximately two weeks, a leaflet will go out and formal comments received. Any amendments will then be made and considered by the examiner and once amended the NDP will go to referendum. The aim is for the NDP to be completed by September 2020.

48.20 LOCAL GOVERNMENT REORGANISATION (LGR): Up-date received. The structural change order has now gone through Parliament, vesting day for the unitary authority is 1st April 2020.

49.20 CONSULTATIONS REQUIRING A RESPONSE: (In addition to those listed Council to consider any received between 26th February 2020 and 3rd March 2020).

- a) **West Northamptonshire Strategic Land Availability Assessment Methodology (SLAA) – Technical Consultation Document.** SLAA will be an assessment of land availability to help identify future supply of land for housing and economic development over the plan period covered by the proposed West Northamptonshire Strategic Plan. A draft methodology for undertaking the SLAA has been produced and NCC are inviting comments on the methodology. Comments can be submitted online via the consultation website <https://westnorthantsplan.inconcult.uk/consult.ti/SLAAConsultation/> or email: westnorthantsjpu@northampton.gov.uk. The deadline for comments is 5.00pm on Friday 27th March 2020. Councillors to consider and respond individually.
- b) **DDC New Measures to tackle anti-social behaviour:** DDC are looking to add powers to tackle anti-social behaviour and widen the area to the whole town. Council considered that it was not necessary to comment as it related to Daventry town centre in the main.

50.20 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated): Council advised that Simon Bovey will be taking early retirement. Tony Gillet will now be the Monitoring Officer and responsible for Planning.

51.20 GENERAL CORRESPONDENCE RECEIVED: None.

52.20 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting):

- a) **Overstone Leys Development Badger Sett:** Concerns raised by resident regarding the badger sett in Cowpasture Spinney (quite near to the footpath entrance to the Spinney). Resident states they observed what in all probability are badger tracks running into and out of both sides of the Spinney. Query raised whether the developers have obtained a licence to work within 30 metres of setts and tracks, and that badgers should not be disturbed between December and June. As it is now March, this is raised as a matter of urgency whether a licence has been granted and also that the developers are aware that they may not disturb the badgers at this time of year. Clerk and Cllr McGoldrick have made enquiries with DDC and the Wildlife Trust Conservation Officer. Matter is being investigated and DDC to report back to Clerk on Thursday.

53.20 DATE OF NEXT MEETING – Council **RESOLVED** to change next meeting to Tuesday 31st March 2020 at 7.15pm. This will allow Cllrs to meet prior to meeting with DDC regarding Overstone Hall.

Meeting Closed 8.30pm

Signed.....

Date:

J Austin
Chair Overstone Parish Council