

Chairman: John Austin
 Clerk: Emma Gibson
 Overstone Parish Council
 14 The Scarplands
 Duston
 Northampton
 NN5 6EY
 Tel: 07715651904
 email:clerk@overstone-pc.gov.uk

Draft Minutes of the Meeting of Overstone Parish Council

held on Tuesday 2nd June 2020 via Zoom due to Covid-19 social distancing restrictions at 7.15 pm

Present: Cllrs J Austin, S Betts, T Drage, K Giles, L McGoldrick, D Spooner, A Taylor, Cllr S Townsend and E Weston.
 Clerk Mrs E Gibson.

Apologies: None.

80.20 PUBLIC FORUM:

- This is an opportunity for Parish Residents, and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

No members of the public were in attendance.

81.20 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE. None.

82.20 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 5TH MAY 2020. Council **RESOLVED** to approve.

83.20 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only: None.

84.20 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

To receive

1. Non-pecuniary. None.
2. Disclosable Pecuniary Interest. None.

85.20 RESOURCES

a) **Income received:** DDC Precept 20/21: £16,372.50

b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 27th May and 2nd June 2020 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
02/06/2020	Pitsford Parish Council	Leaflet printing	BT			£210.00
02/06/2020	E.On	Street lighting electricity	BT	£125.97	£6.30	£132.27
02/06/2020	Spratton PC	50% office phone share	BT			£16.42
25/06/2020	E Gibson	June Salary	BT			£696.51
02/06/2020	Hayeswood	Mowing	BT	£440.00	£88.00	£528.00
02/06/2020	Glasdon	New Bin	BT	£496.02	£99.20	£595.22

c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 30th April 2020:** Council **RESOLVED** to approve.

d) **External Audit:** Up-date, Council to be advised a minimal change was made to the AGAR document of £50. The error related to the incorrect allocation of payroll provider costs to 'staff costs' in the AGAR, section 2 line 4, as identified at the previous meeting. This has been rectified and line 4 and line 6 figures have been amended and initialled by the Chairman and RFO prior to submission to PKFL as External Auditor. Council **RESOLVED** to accept the change.

e) **Online Banking:** Council have previously resolved to use BACS and CHAPS payments. Council's adopted Financial Regulations also detail the use of internet/on-line banking. It has been requested that the Council consider making a specific resolution that on-line/internet banking maybe used as set out in the Financial Regulations. Council to considered and **RESOLVED** to allow the use of internet/online banking as per Financial Regulations.

86.20 PLANNING EXECUTIVE COMMITTEE

a) Planning Applications to consider and make resolution

Application No.	Description	Location	Respond by	Case Officer
DA/2020/0376	Work to tree subject to TPO	31 Overstone Golf Club, The Roundel, Overstone	11.06.2020	M Venton

DA/2020/0376 Council discussed and **RESOLVED** to respond that they did not have any objections or comments on this application. **ACTION:** Clerk to inform DDC.

b) Planning application decisions to report (if any): None.

c) Planning appeals for information: None.

d) Planning Committee for information: None.

e) Overstone Hall community group: Council to discuss the formation of the Overstone Hall Community Group and its relationship with the Parish Council. Council discussed the importance of the PC being involved in the future of Overstone Hall. The Council have concerns that a "Community group" would not have any power or funding to be in a position to become trustees of the Hall. The question of declaration of interests was raised. Council agreed that they were acting as a body in relation to Overstone Hall and not individual Cllrs, so in their view it is not necessary to declare in interest regarding any work done on the future of Overstone Hall. Once the Council became trustees of the Hall a charity would be set up to run the hall. Council **RESOLVED** to continue to have a working party looking at securing the future of Overstone Hall which has no delegated powers. Clerk has spoken to NACRE and has completed an application to have the Hall registered as a Community Asset. Council **RESOLVED** to send this application to DDC. **ACTION:** Clerk to arrange a meeting with K Daniels and R Booth at DDC.

f) Planning advisor: Up-date received from Planning Advisory Group after meeting with Linda Carter.

Council considered the benefits of having a planning advisor to work on a consultation basis to advise the Council on the Overstone Green development if deemed necessary. Linda has kindly offered to support the Clerk where possible and only charge if necessary. Council **RESOLVED** to have a £100 spending cap on any advice needed. This will allow the Clerk to approve paying for any advice up to £100 without having to come back to full Council, as such advice maybe time sensitive. **ACTION:** Clerk to arrange a meeting with Bob Ham to discuss Overstone Green and Rebecca Grant to discuss Overstone Leys and s106 and CIL.

87.20 OPEN SPACES

a) Mowing/Maintenance Issues (if any) – Up-date received. Quotes received from Hayeswood, local contractor and R & G to widen the pavements by cutting back the verges. Council considered the quotes and **RESOLVED** to instruct Hayeswood to undertake the work.

b) Plants in pots in village: Council **RESOLVED** to reimburse the cost of the plants.

88.20 HIGHWAYS

a) Streetlighting: Up-date the public consultation. Majority of the responses were in favour of the up-grade and **ACTION:** Clerk to complete the application form for Government Approval.

b) Signage on pedestrian/cycle pathway on the new Avenue: Council discussed the signage in this area causing confusion. Clerk has been in contact with Kiers and they have stated that this area is not currently open to the public and therefore the signage is not yet completed. Cllr Taylor to send further information to Clerk so she may respond further to Kiers.

c) Speeding in the village: Up-date received. Survey by Tracsis to monitor traffic and speeding was completed the week prior to lockdown. However, Cllrs feel it was not a true representation and may need repeating as schools had closed and people were beginning to homework. **ACTION:** Clerk to contact Tracsis to discuss getting the survey completed again possibly next year. Council reminded that a chicane will be installed in the village once the 100th house is occupied on Overstone Leys. Currently at 94 homes so money soon to be released for this. A piece is to be written regarding action taken by Council to try to address speeding and added to Council website and Facebook page.

d) Overstone Crescent Car Park: Residents have requested the Council consider a sign for the car park. Council discussed and **RESOLVED** that as this was not on Council land and they were not in a position to do this.

e) Woodland Avenue: Concerns raised about visibility when exiting the street, residents have asked Council to consider a mirror for this turn. Council discussed and **RESOLVED** that highways did not allow such mirrors they could only be erected on private land with landowners' permission, and the Council would not be in a position to be involved in this.

89.20 COMMUNITY ENGAGEMENT

a) Badges for Councillors: A quote for badges has been sent to Cllrs. Council **RESOLVED** that badges could be ordered for Cllrs who wished to have them.

90.20 NEIGHBOURHOOD DEVELOPMENT PLAN Committee: No up-date at present.

91.20 LOCAL GOVERNMENT REORGANISATION (LGR): Up-date received

a) Up-date: The North Northamptonshire Council (NNC) and West Northamptonshire Council (WNC) now legally exist and have members appointed to them. The first meetings of the new shadow unitary councils will be in the next few weeks. For further details see:

<https://futurenorthantsnorth.org/> and <https://futurenorthantswest.org/>.

92.20 CONSULTATIONS REQUIRING A RESPONSE: (In addition to those listed Council to consider any received Between 27th May 2020 and 2nd June 2020). None.

93.20 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated): None.

94.20 GENERAL CORRESPONDENCE RECEIVED: None.

95.20 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting): None.

96.20 DATE OF NEXT MEETING – Tuesday 7th July 2020 at 7.15pm, venue TBC

Signed.....

Date: 7th July 2020

John Austin
Chair Overstone Parish Council

7th July 2020
August 2020 (NO MEETING)
1st September 2020
6th October 2020
3rd November 2020

December 2020 (NO MEETING)
5th January 2021
2nd February 2021
2nd March 2021
6th April 2021
4th May 2021 Annual Meeting of the Parish Council