

Chairman: John Austin  
 Clerk: Emma Gibson  
 Overstone Parish Council  
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## Draft Minutes of the Meeting of Overstone Parish Council

held on Tuesday 7<sup>th</sup> July 2020 via Zoom due to Covid-19 social distancing restrictions at 7.15 pm

**Present:** Cllrs J Austin, S Betts, T Drage, K Giles, L McGoldrick, D Spooner, A Taylor, Cllr S Townsend and E Weston.  
 Clerk Mrs E Gibson. 1 member of the public.

**Apologies:** None.

### 97.20 PUBLIC FORUM:

- This is an opportunity for Parish residents and members of other Councils, once recognised by the Chairman, to make brief representations or ask questions of the Parish Council. Each will be allowed three minutes to address the Parish Council.
- Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
- Those who wish to comment on an agenda item should do so at this time
- All speakers will normally be asked to introduce themselves and address their remarks to the Chair
- The minutes will not show names of representatives or be a verbatim report of the Public Forum.

No members of the public in attendance wished to speak.

### 98.20 RESOLUTION TO APPROVE APOLOGIES FOR ABSENCE.

**99.20 RESOLUTION TO SIGN AND APPROVE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON TUESDAY 2<sup>nd</sup> June 2020.** DDC Cllr Cribbin asked that the apologies given by Cllr Cribbin and Warren due to attending Northamptonshire Shadow Unitary Authority be recorded in the minutes. Clerk to amend. Council **RESOLVED** to approve.

**100.20 MATTERS ARISING FROM PREVIOUS MINUTES (if any) – For Information only:** None.

### 101.20 MEMBERS' DECLARATIONS OF INTEREST/DISPENSATION REQUESTS FOR RELEVANT ITEMS ON THE AGENDA:

#### To receive

1. Non-pecuniary: None.
2. Disclosable Pecuniary Interest: Cllr Giles declared an interest item 102.20 (b) as the payment was a reimbursement to her.

### 102.20 RESOURCES

a) **Income received:** None.

b) **Payment of outstanding invoices.** Parish Council resolution to approve those listed plus additional received between 1<sup>st</sup> July 2020 and 7<sup>th</sup> July 2020 (if any)

DATE	PAYEE	DETAIL	CHQ NO.	AMOUNT EX vat	VAT	TOTAL CHQ AMOUNT
05.06.2020	K Giles	Plants reimbursement	BT			£34.65
05.06.2020	HMRC	PAYE Q1	BT			£310.89
03.06.2020	E Gibson	Badges reimbursement	BT	£17.85	£3.57	£21.42
08.07.2020	E.On	June electricity	BT	£130.17	£6.51	£136.68
15.06.2020	E Gibson	Zoom reimbursement	BT	£11.99	£2.40	£14.39
23.06.2020	NCALC	Zoom training	BT			£76.00
25.07.2020	E Gibson	July salary	BT			£673.03
30.06.2020	Hayeswood	June mowing	BT	£440.00	£88.00	£528.00
25.07.2020	E Gibson	Mileage and postage	BT			£11.71
08.07.2020	E.On	Streetlight repairs	BT	£111.37	£22.27	£133.64
25.07.2020	Glasdon	Litter bin	BT	£496.02	£99.20	£595.22

c) **Bank balances, Bank Reconciliations and Receipts and Payments report to 31<sup>st</sup> May 2020:** Council **RESOLVED** to approve.

## 103.20 PLANNING EXECUTIVE COMMITTEE

### a) Planning Applications to consider and make resolution

Application No.	Description	Location	Respond by	Case Officer
DA/2020/0388	Demolition of existing garage. Construction of two storey detached dwelling (resubmission)	Land adj to Invella, Sywell Road, Overstone	09.07.2020	S Hammonds
DA/2020/0327	Construction of sales area including marketing suites, car parking and landscaping	Overstone Leys SUE Phase 2, Overstone Lane, Overstone	09.07.2020	R Grant

**DA/2020/0388:** Council **RESOLVED** that the objections to this application are as follows:

- Neither the ridge or the eave lines reflect the other properties near Invella.
- The eave lines should be interrupted by a gable end.
- There must be a chimney stack on the roof. The elevation to the road omits these from the drawing.
- Not enough room for cars to turn safely. There is insufficient room for 4 cars to park, turn and exit the road travelling forwards as suggested by the applicant. The UK standard for manoeuvring (roadway) between bays is 6 metres. 6 metres are shown between the single parking bay and the parking for 3 cars however this is not proposed as a roadway but a turning circle.
- The development is large for the proposed space.
- It does not protect the form, character and setting of the village.
- This dwelling does not comply with the importance of maintaining open spaces. Due to the SUE development being in close proximity to the village, it is evermore important that the current garden/open space is maintained within the village confines.

**ACTION:** Clerk to respond to DDC

**DA/2020/0327:** Council **RESOLVED** that they had no objections or comments on this application. Clerk to inform DDC.

**b) Planning application decisions to report (if any):** None.

**c) Planning appeals for information:** None.

**d) Planning Committee for information:** None.

**e) Overstone Hall:** Council discussed the meeting held with DDC regarding the future of Overstone Hall.

DDC suggested OPC needs to ensure they fully understand the available reports and estimates previously completed, consider making a business plan, consider meeting with the developer to discuss and contact other local trusts that have undertaken similar projects. Council discussed whether they should wait until after the SDP is completed to contact the developer. Council **RESOLVED** to arrange a meeting with the developer and contact ACRE to get advice regarding business plan development.

**f) Overstone Green:** Up-date received. Council awaiting the Planning Officer's comments on the objections submitted. The Planning Officer is aware of OPC's interest in managing the green spaces. DDC Cllrs advised that it is possible for OPC to request a forecast of CIL payments that should be due in the future on the development. Such forecasts will help with any future business plan relating to Overstone Hall. Council **RESOLVED** to obtain forecasts.

**g) Overstone Farm:** Up-date received. Cllrs have met with DDC to discuss. DDC confirmed CIL money will be paid on this development, and DDC aware of OPC's interest in managing the open spaces. Query raised by OPC regarding money for library provision in the s106 and ensuring it is directed to MPC for the local library provision, and not given to NCC. Clerk to follow up this query.

**h) Neighbourhood Development Plan:** Council discussed changing the designated area to include the whole Parish. Cllr Betts to get further advice on whether the current NPD can be upgraded to include the new area. Council **RESOLVED** to add Overstone Green to the NDP.

## 104.20 OPEN SPACES

**a) Mowing/Maintenance Issues (if any) –** Up-date received. Council considered where to store/use the village hanging baskets. Council discussed and **RESOLVED** to review in January as to whether the baskets should be used again or disposed of/sold, or quotes to be obtained for their maintenance. Currently being stored without charge.

**b) CPRE renewal:** Clerk has received The Countryside Charity (CPRE) renewal of £36.00 p.a. Council discussed renewal and **RESOLVED** to renew.

## 105.20 HIGHWAYS

**a) Streetlighting:** Up-date on up-grade to be received. Council considered and approved the completed borrowing application and **RESOLVED** to submit the application.

**b) Speeding in the village:** Up-date received. An article regarding speeding was placed in the newsletter and Sywell hope to also publish something. Tracisis survey up-date, Clerk has contacted them to have the survey completed again and need to follow this up as not received a response yet.

**106.20 CONSULTATIONS REQUIRING A RESPONSE:** (In addition to those listed Council to consider any received between 1<sup>st</sup> July 2020 and 7<sup>th</sup> July 2020).

**Safer Public Spaces Taskforce -Active Travel Emergency Fund.** Government funding to help County Council establish temporary and permanent cycle and walking schemes. A taskforce has been set up to identify areas that would benefit from changes to promote cycling, walking and social distancing. The next steps will be to assess the practicality of implementing these changes and begin to carry out works. Council discussed.

**107.20 CORRESPONDENCE RECEIVED FOR DISCUSSION AND TO AGREE ACTION (IF ANY) (previously circulated):**

Cllr Townsend wrote to NCC Highways regarding the closure of Sywell Road, Overstone. In particular that the Council were not advised on this closure, and it has been closed three times in two years. Cllr Townsend raised a number of issues with NCC but is yet to received a response. Council **RESOLVED** to contact NCC for a response to Cllr Townsend's email.

**108.20 GENERAL CORRESPONDENCE RECEIVED:** None.

**109.20 URGENT MATTERS FOR REPORT ONLY (Notified to the Chairman before the meeting):** None.

**110.20 DATE OF NEXT MEETING – Tuesday 1<sup>st</sup> September 2020 at 7.15pm, venue TBC  
8.27pm meeting closed**

Signed.....

Date: 7<sup>th</sup> July 2020

John Austin  
Chair Overstone Parish Council

**August 2020 (NO MEETING)**  
**1<sup>st</sup> September 2020**  
**6<sup>th</sup> October 2020**  
**3<sup>rd</sup> November 2020**

**December 2020 (NO MEETING)**  
**5<sup>th</sup> January 2021**  
**2<sup>nd</sup> February 2021**  
**2<sup>nd</sup> March 2021**  
**6<sup>th</sup> April 2021**  
**4<sup>th</sup> May 2021 Annual Meeting of the Parish Council**