

**OVERSTONE PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING**

Tuesday 5<sup>TH</sup> July 2016

Time: 7.15pm

Venue: Overstone Village Hall

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**53/16 Conduct a Public Session (Duration and Content at Chairman's Discretion)**

2 residents attended the meeting to raise concerns regarding a recent incident in Overstone Woods involving youths from a training facility. Cllr Cribbin to liaise with NCC to request that an inspection is made of the facility to ensure that correct levels of staffing are deployed. Clerk to report incident to Environmental Health and Planning Enforcement at DDC and SCT. The Clerk reported receiving three other letters from residents on this matter also.

**54/16 Record Attendance, Apologies, Absence**

**Attendance:**

Councillors (Parish): Cllr Austin, Cllr Clayson, Cllr K Cork,  
Cllr Delany, Cllr Sharp,

Councillors (District): Cllr Cribbin

Councillors (County): None

Other: 2 residents attended the Public Session

**Apologies:**

Cllr J Cork (illness), Cllr Oliver (prior engagement), (Cllr Owen (holiday),  
Cllr Townsend (holiday)

**Absence:**

None

**55/16 Record any Declarations of Interest on subjects included on this agenda**

None

**56/16 To approve the Minutes of Council Meeting held on Tuesday 17<sup>th</sup> May 2016**

It was **resolved** to accept the minutes of the council meeting held on 17<sup>th</sup> May 2016

**57/16 Progress any Matters Arising from previous Minutes**

48/16 Clerk has re requested information for Cllr Townsend from DDC re: petrol interceptor for attenuation basis, has not yet been received at DDC. Information re requested from NCC – no response to date

**58/16 Report on Daventry District Council Matters by District Councillors**

None

**59/16 Finance Related Matters**

**1. Propose Payments and Sign Cheques**

It was **resolved** to make the payments and sign the cheques. Authorised payments were as follows:

417	J Austin (salary - July & Aug)	£131.36
418	Overstone Village Hall	£20.00
419	Hayeswood	£1,560.00
420	Moulton Parish Council (comp slips)	£59.00
421	Cancelled cheque	£0.00
422	Moulton Parish Council (Admin Service)	£1,200.00
423	A Sharp (Tubs on Woodland Avenue)	£93.99
		<b>£3,064.35</b>

## 2. Approval of Financial Statement Month 2

The financial statement up to the end May (Month 2) was presented to council and the current financial position was reviewed against the annual budget.

It was **resolved** to approve the current financial statement.

## 3. Approval of New Financial Regulations

It was **resolved** to approve and adopt the new Financial Regulations

## 4. Approval of National Salary Award for Administration Staff

It was **resolved** to approve the National Salary Award for Administration Staff.

## 6. Renew Service Level Agreement with Moulton Parish Council

It was **resolved** to renew the Service Level Agreement with Moulton Parish Council

## 8. Consider Clerk's Salary

It was **resolved** to increase the Clerk's salary to SCP Point 26 from August 1<sup>st</sup>

## 9. Confirmation of Entry Date to LGSS Pension Scheme

It was **resolved** to nominate August 1<sup>st</sup> 2016 as the entry date for the LGSS Pension Scheme

### 60/16 Village Services

#### 1. Discuss any Tree/Footpath and Bridleway Matters – Cllr Sharp

Cllr Sharp reported contacting Michael Venton at DDC and requesting photographs of trees to include in the NDP.

#### 2. Overstone Primary School Expansion Update – Cllr A Sharp

Cllr Sharp reported that the planning application for the school extension had recently been granted.

#### 3. Discuss any Roads/Village Signage/Street Lights/Grass Cutting Matters – Cllr K Cork

Cllr Cork reported that the potholes had been identified and were awaiting action. Cllr Clayson had produced a list of remedial work required, Clerk reported that most had been actioned and the remaining matters were being dealt with this week. Cllr Oliver to meet with Hayeswood Landscapes re: grass cutting specification.

#### 4. Discuss any Police Related Matters

Cllr Clayson produced a booklet printed by Wellingborough Council 'Help our communities stay safe' and requested that the Clerk investigate if a similar publication was available from DDC. Clerk to progress. Several complaints had been received re: parking outside the village hall when an event was taking place. Cllr Oliver to meet with Ian Boyes to determine a solution.

### 61/16 Planning Related Matters

#### 1. Agree Responses to any new and any late received Planning Applications:

**a) DA/2016/0463** Two storey extension to side and rear plus conversion of existing garage to habitable use Gates Garth 53, Sywell Road, Overstone

It was **resolved** to submit the following comments: OPC were happy with the proposals providing there is no objection from the neighbours.

**b) DA/2016/0517** Reserved Matters application for Phases 1A and 1B (200 No. dwellings) (Landscaping only) of Overstone Leys Development. Overstone Leys

It was **resolved** to submit the following comments: OPC request that in order to better reflect the area, that the quantity of Ash and Maple trees are significantly reduced and replaced by Beech and Sweet Chestnut.

#### 2. Report on Recent Planning Decisions

a) DA/2013/0344 Outline application for two dwellings and garaging. Land adj Beechwood, 23 Sywell Road **GRANTED**

b) DA/2016/0382 Demolition of existing rear extension. Construction of single storey rear extension, raise roof of existing garage and conversion to habitable room with utility/shower room. Stoneleigh, 42 Sywell Road **GRANTED**

- c) DA/2016/0214 (15/00094/CCDFUL) Two storey extension to existing building to provide a four classroom teaching block, link corridor to existing building, extensions to classroom 03 and 04 and associated alterations, enlargement of existing external opening in classroom 05, enlarged car parking area, provision of a multi-use games area(MUGA) on the adjoining playing field.  
**GRANTED**
- d) DA/2016/0413 Work to tree subject of Tree Preservation Order DA 399. 8 Tower Court  
**GRANTED**

**3. Other Planning Matters**

**a) Progress Report on Neighbourhood Development Plan**

Cllr Sharp reported back on a successful meeting held last week. It was **resolved** to include the following into the NDP:

List of Community Built Assets ie, Parish Church, Primary School, Post Office and Village Hall  
Photos and text of trees/tree groups and important views and open green spaces.

**62/16 Discuss any Sywell Aerodrome Matters – Councillor Townsend**

Nothing to report

**63/16 Review Correspondence**

- a) Quote received from printers re: newsletter print run. Quote for 400 x 4 page colour newsletter is £279.00 plus VAT. It was **resolved** to proceed.

**64/16 Address any Other Business Items: For information only at the discretion of the Chairman**

None

**65/16 Date of Next Meeting**

Tuesday 6th September 2016

**Meeting Closed at 8.25pm**

**Copies to:**

**Parish Councillors (9), District Councillors (2), County Councillor**

**Chairman's Acceptance Signature**

.....**Date**.....